

February 22, 2022

Mr. Craig Marks
1625 23rd St.
Lake Charles, LA 70601-8955

RE: Ethics Board Docket No.: 2021-620

Dear Mr. Marks:

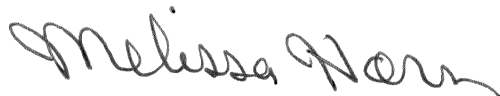
You recently requested a waiver of the late fee assessed against you for filing your campaign finance disclosure report late in connection with the March 20, 2021 election. In the request you stated on February 22, 2021 at 1:57 p.m. the report was sent via Fed Ex which was returned to you because because Fed Ex clerk didn't include the Suite number in the address. If you would like the Board to consider your situation, you must provide documentation verifying your claim.

Should you have any questions, please contact me at the above number.

Please submit the documentation to the above address by **March 23, 2022.**

Sincerely,

LOUISIANA BOARD OF ETHICS

A handwritten signature in black ink that reads "Melissa Horn". The signature is written in a cursive, flowing style.

Melissa Horn